



## Employment and Income Verification

It is the policy of **Navistar** to protect the privacy of each employee.

Organizations who wish to verify the employment or income of a current or past Navistar employee or retiree will use The Work Number®, an automated, external employment verification service selected by Navistar. Navistar provides information to The Work Number at every payroll cycle to ensure that employment and income data available to authorized verifiers is current. This process results in the utmost privacy of your information while streamlining the transfer of that information to those who require it.

Employment and income verifications may be required when applying for a loan, buying a car, leasing an apartment, qualifying for a government benefit or similar instances where proof of employment or income is needed. In most cases, the employee provides the credit grantor (the verifier) with their consent to verify at the point of application, in the form of a signature (ink or digital) or other acknowledgement. Using that consent, the verifier can access The Work Number database and complete the verification instantly and securely.

As an employee of Navistar, you can access and review the information made available to verifiers through the following:

### Information for Employees:

Navistar Employer Code: 10487

The Work Number Access Information:

[www.theworknumber.com/employees](http://www.theworknumber.com/employees)

**1- 800-367-2884**

1-800-424-0253 (TTY-hearing impaired)

If you are applying for credit or other services and the verifier requests proof of your employment or income, please direct them to The Work Number:

### Information for Verifiers:

Navistar Employer Code: **10487**

The Work Number Access Information:

[www.theworknumber.com/verifiers](http://www.theworknumber.com/verifiers)

**1-800-367-5690**

1-800-424-0253 (TTY-hearing impaired)

### Information for Social Services Agencies:

Navistar Employer Code: 10487

The Work Number Access Information:

[www.theworknumber.com/SocialServices](http://www.theworknumber.com/SocialServices)

**1-800-660-3399**

1-800-424-0253 (TTY-hearing impaired)

**All employment and income verification requests must use this automated service.**

Navistar will provide Federal, State, and local government agencies any employee information required by law.



## Sample Handbook Policy Statement